# Triad Design Service

Triad Design Service is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, nation origin, disability or handicap, or veteran status.

## Employment Application

### Applicant Information

Full Name: _____  Date:_____
          Last                    First                    M.I.

Address: _____
         Street Address                                          Apartment/Unit #

         _____
         City                                      State        ZIP Code

Phone: _____  Email: _____

Date Available:_____  Social Security No.:_____  Desired Salary:$_____
                                                                        (Optional)

Position Applied for: _____

Are you a citizen of the United States?   YES ☐   NO ☐

Have you ever worked for this company?   YES ☐   NO ☐   If yes, when?_____

### Education

High School: _____  Address:_____

From: _____  To:_____  Did you graduate?  YES ☐  NO ☐  Diploma:_____

College: _____  Address:_____

From: _____  To:_____  Did you graduate?  YES ☐  NO ☐  Degree:_____

Other: _____  Address:_____

From: _____  To:_____  Did you graduate?  YES ☐  NO ☐  Degree:_____

### References

*Please list three professional references.*

Full Name: _____  Relationship:_____

Company: _____  Phone:_____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

## Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES ☐  NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES ☐  NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES ☐  NO ☐

## Military Service

Branch: _____  From: _____  To: _____

MOS or Specialty: _____

Rank at Discharge: _____  Type of Discharge: _____

If other than honorable, explain: _____

## Applicant's Certification and Agreement

**If you are to be hired by the company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility.  You cannot be hired if you cannot comply with these requirements.**

## AUTHORIZATION

*I certify that the facts contained in this application (and accompanying resume if any) are true and complete to the best of my knowledge.   I understand that any false statement, omission, or misrepresentation on this application is sufficient case for refusal to hire or dismissal if I have been employed, no matter when discovered by the Company.*

*I understand that any employment is conditioned on background check.  I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment character and general reputation to the Company, without giving me prior notice of such disclosure.  In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.*

*I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract.  I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promise regarding employment has been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.*

*I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.*

Signature: _____  Date: _____